

# What is the **risk to your company** if **confidential information** is emailed to the **wrong person**?



## OUTLOOK MAKES IT TOO EASY TO SEND AN EMAIL TO THE WRONG PERSON.

**SendGuard for Outlook** is a collection of “guards” that **check emails before they are sent out** and **prompts users** for **incomplete, incorrect or inappropriate information**.

**#1: Send Confirm** checks that emails are sent only to intended recipients with intended attachments.

**#2: Reply Guard** for Outlook protects users from inappropriate Replies and Reply-All's.

**#3: Send Rules** uses the Rules engine to carry out your own special checks on emails before they are sent out.

**#4: Delay Guard** lets users Recall or Undo an email even after clicking Send.

**#5: Account Guard** checks that emails are sent using the correct account.

**#6: Attachment Guard** checks that emails are sent with the correct attachments plus other productivity tools.

**#7: subject Guard** checks that emails have meaningful Subjects (which makes them more likely to be opened)

**#8: SendGuard DLP** (Data Loss Prevention) Checks email contents (body, subject and attachments) for specific words or data patterns and warns/blocks users if it finds any potentially sensitive or restricted content.



### Protect Your Company

- Avoid accidental disclosure of sensitive information to the wrong people.
- Protect your team from wrongly typed email addresses
- Protect your team from Outlook's auto-correct feature.
- Decrease your organization's risk of liability.
- SendGuard is aligned with GDPR regulations.



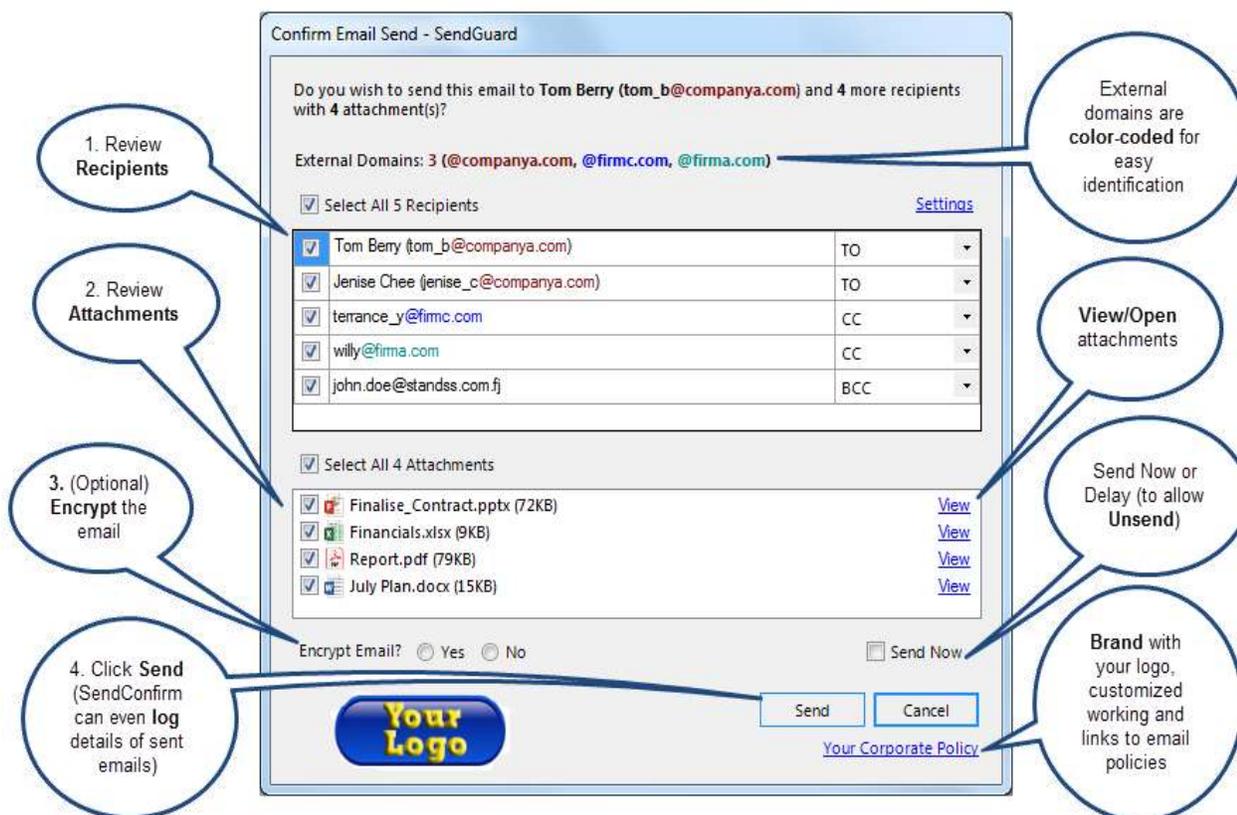
### For Your IT Team

- Customize the message displayed to users based on corporate and legal requirements.
- Deploy the software using SCCM etc.
- Modify and deploy new settings centrally when required.
- Lock and hide all (or selected) settings from users.
- Log users' action to Windows Event Log or Text Files.
- Setup Corporate Branding such as Logo and links to company email security policies.

Please contact us at [sales@standss.com](mailto:sales@standss.com) or visit our website [www.standss.com/sendguard](http://www.standss.com/sendguard) for demos/trials and more information

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## Get Users to Confirm Recipients and Attachments... plus more



The screenshot shows the 'Confirm Email Send - SendGuard' dialog box. It contains the following elements and callouts:

- 1. Review Recipients:** A callout pointing to the recipient list.
- 2. Review Attachments:** A callout pointing to the attachment list.
- 3. (Optional) Encrypt the email:** A callout pointing to the 'Encrypt Email?' radio buttons.
- 4. Click Send (SendConfirm can even log details of sent emails):** A callout pointing to the 'Send' button.
- External domains are color-coded for easy identification:** A callout pointing to the email addresses in the recipient list.
- View/Open attachments:** A callout pointing to the 'View' links next to the attachments.
- Send Now or Delay (to allow Unsend):** A callout pointing to the 'Send Now' checkbox.
- Brand with your logo, customized working and links to email policies:** A callout pointing to the 'Your Logo' and 'Your Corporate Policy' text.

## Configure and Deploy SendGuard based on YOUR NEEDS

- ✓ SendGuard can be purchased and configured based on the features that you need in your organization.
- ✓ Only turn on (and pay for) the features that your organization needs. All settings can be deployed and configured either using a Customised MSI or Windows Group Policy.
- ✓ Customise prompts with your corporate logo and link directly to relevant policies and guidelines (improve security awareness).
- ✓ Most organizations prompt user to confirm recipients and attachments before emails are sent out.
- ✓ The trigger for the confirmation prompt is fully customizable: All emails, external domains, sensitive domains, emails with attachments only etc.
- ✓ Create your own rules for additional checks and actions on outgoing emails.
- ✓ New! Delay emails in the Outbox allowing users to Unsend.
- ✓ New! DLP functionality to scan emails for sensitive content.
- ✓ New! Interface with your existing Encryption software.

Please contact us at [sales@standss.com](mailto:sales@standss.com) or visit our website [www.standss.com/sendguard](http://www.standss.com/sendguard) for demos/trials and more information

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